

## MINUTES OF THE BOARD MEETING

### February 27, 2018

### Time: 9:30 a.m.

Sheraton Columbus Capitol Square, Judicial Room  
75 E. State St., Columbus, OH 43215

#### Attendance

##### Commissioners - Present

Tony Ortiz—Chairman  
Michael Florez—Vice Chair  
Gregory Guzmán, PhD.  
Dan Molina  
Rev. Juan Rivera  
Mary Santiago  
V. Anthony Simms-Howell  
Emanuel Torres

##### Legislative Members - Present

None

##### Commissioners - Absent

Jose Feliciano, Jr.—Secretary, Excused

##### Staff - Present

Lilleana Cavanaugh—Executive Director  
Lair Marin—Community Liaison  
Andrea Lewis—Public Policy Officer  
Briana Black—Administrative Clerk

#### Call to Order

Chair Ortiz calls meeting to order at 9:30 a.m. The Pledge of Allegiance to the Flag is recited.

#### Call of the Roll

There are 8 Commissioners present, thus constituting quorum.

#### Chair's Report

Chair Ortiz states that he has nothing to report.

#### Approval of Minutes

Chair Ortiz presents previous meeting's Minutes to the board for review and approval.

**Motion #1 - 2 - 2018** - To approve the December 5, 2017 Board Meeting Minutes as submitted. Moved by Commissioner Santiago. Seconded by Commissioner Rivera. Motion carries.

#### Agency Report

Chair Ortiz hands the floor to Executive Director Lilleana Cavanaugh, she highlights five key items of business for the months of December and January.

**Luis "Tony" Ortiz**  
Chair  
Dayton

**Michael Florez**  
Vice Chair  
Cincinnati

**Jose Feliciano, Jr.**  
Secretary  
Aurora

**Beth Guzmán-Bowman**  
Columbus

**Gregory Guzmán, Ph.D.**  
Maumee

**Dan Molina**  
Loveland

**Rev. Juan Rivera**  
Campbell

**Mary Santiago**  
Lorain

**V. Anthony Simms-Howell**  
Cincinnati

**Emanuel Torres**  
Columbus

**Rick Perales**  
State Representative  
District 73 ~ Greene County

**Dan Ramos**  
State Representative  
District 56 ~ Lorain County

**Gayle Manning**  
Senator  
District 13 ~ Huron & Lorain  
Counties

**Charleta Tavares**



First, Ms. Cavanaugh reports on the meeting for the Latino Connection in February, and states that each organization in this group will have the opportunity to obtain VISTA volunteers.

Second, she informs the Board that LULAC had previously anticipated hosting it's 2018 Women's National Conference in Ohio, however the event will not take place in the state this year but perhaps in future years.

Third, Ms. Cavanaugh states that the upcoming Ohio Hispanic Chamber of Commerce meeting in March will strive to outline clear objectives for the Chambers based on the strategic plan they developed last year. The objectives will be shared with the Workforce and Economic Development Committee.

Fourth, she informs the Board of updates in regards to planning for the 2018 Ohio Hispanic Legislative Visit Day, including providing a brief description of the Keynote Speaker Arturo Vargas of NALEO. Ms. Cavanaugh states that the topic for this year's event is Latinos in roles of leadership in policy and government. This partnership with NALEO for LVD 2018 is significant as the organization provides a strong support system for Latino elected officials across the country. We are hoping more Latino elected officials in Ohio will take advantage of training opportunities through NALEO.

Finally, Ms. Cavanaugh outlines the purpose and agenda for the Education World Café in March in which participants will help to design the program for the 2018 Ohio Latino Education Summit in November.

Chair Ortiz opens the floor to questions in regards to the Executive Director's report. There are none.

Ms. Cavanaugh invites Public Policy Officer Andrea Lewis to provide the December and January reports for the Public Policy Center. Ms. Lewis has four key items of business.

First, Ms. Lewis shares introduces the Public Policy Assistant Caroline Filbrun and commends her for assisting with Public Policy Center tasks and objectives.

Second, she highlights the 2017 Annual Report for the New American Advisory Council, which she compiled as a member of the council.

Third, Ms. Lewis informs the Board the logistics and content planning are well under way for the Education World Café and 2018 Ohio Hispanic Legislative Visit Day.

Finally, she provides an overview of Project Pipeline which will be piloted in Whitehall City Schools in summer of 2018. Ms. Lewis outlines the purpose of the project, the objectives and a draft of the timeline for the project.

For more detail on the Public Policy Center update, please see the December and January Monthly Reports on OCHLA's website.

Chair Ortiz then opens the floor to questions in regards to the Public Policy Center update. There are four.



First, Commissioner Guzmán states as a point of information that many Latinos already indicate themselves as Caucasian when reporting for the Census Bureau's American Community Survey, so many Latino serving organizations and agencies already provide services to Caucasians who truly have Latino ancestry. Ms. Lewis notes this observation.

Second, Commissioner Simms-Howell stresses the importance of the possible impact that the Pipeline project will have in Ohio. Ms. Lewis states the OCHLA is working with Department of Education and hopes to expand the project to other counties with high Latino demographics.

Third, Commissioner Guzmán inquires if the project concept could be used in other counties. Ms. Lewis states responds affirmatively and states that future projects will be considered after the pilot has project is underway.

Fourth, Commissioner Torres expresses interest in sharing the idea with others at an upcoming workforce development meeting. Ms. Cavanaugh states that Commissioner Torres, Ms. Lewis and herself can discuss what can be shared before meeting.

Chair Ortiz asks if there are any more questions, and seeing none he invites Community Liaison Lair Marin to provide the December and January report for the Latino Community Network. Ms. Marin has one key point of interest.

She presents to the Board the Report Summary for the 2017 Ohio Latino Health Summit and shares some preliminary ideas for 2018 summit locations.

For more detail on the Latino Community Network update, please see December and January Monthly Reports on OCHLA's website.

Chair Ortiz opens the floor for questions about the Latino Community Network update. Seeing none, he invites VISTA Megan Honaker to provide the December and January report for the Organizations Development Center. Ms. Honaker has one key point of interest.

She presents to the Board the Grants Directory and demonstrates how it can be used by individuals and organizations.

Chair Ortiz opens the floor for questions about the Organizations Development center update. Seeing none, he then presents the December and January Agency Report to the Board for approval and acceptance.

**Motion #2 - 2 - 2018** - To approve the December and January Monthly Reports as submitted. Moved by Commissioner Molina. Seconded by Commissioner Torres. Motion carries.

Chair Ortiz then proceeds to the next item of business, the Committee Reports.

### **Committee Reports**



Chair Ortiz states that Ms. Lewis has already shared the update for the Education Committee.

Chair Ortiz invites Commissioner Santiago to provide an update for the DHO Committee. There is no business to report.

Chair Ortiz he invites Commissioner Feliciano to provide an update for the Civic Engagement Committee. There is no business to report.

Chair Ortiz opens the floor to Commissioner Molina to provide an update for the Workforce and Economic Development Committee. There is no business to report.

Chair Ortiz proceeds to the next item on the agenda, which is the Commissioners' Report.

### **Commissioners' Report**

Chair Ortiz invites Commissioner Santiago to update the Board on the efforts in Lorain within the Latino community to assist Puerto Rican arrivals for Northeast Ohio and to provide relief to citizens still living in Puerto Rico. Director Cavanaugh states that Community Liaison Marin also has resources for Puerto Rican relief and suggests that Commissioners contact her for more information. Furthermore, Director Cavanaugh reports that OCHLA is remaining privy to state and federal assistance to Puerto Rico.

Chair Ortiz opens the floor for questions in regards to the Commissioners' Report, and seeing none proceeds to the next item on the agenda, which is Old Business.

### **Old Business**

There is no old business to discuss. Chair Ortiz proceeds to the New Business.

### **New Business**

First, as a point of information, Chair Ortiz informs the Board that Commissioner Beth Guzman-Bowman has been reappointed and should be present at the next Board Meeting on April 10th.

Second, Chair Ortiz invites Executive Director Cavanaugh to provide a brief update in regards to the FY18 budget.

**Motion #3 - 2 - 2018** - To acknowledge the FY18 Budget update as submitted. Moved by Commissioner Simms-Howell. Seconded by Commissioner Santiago. Motion carries.

Finally, Ms. Cavanaugh presents to the Board the Anti Harassment and Discrimination Policy and informs each member that they will need to complete the Sexual Harassment Awareness Training via OAKS ELM.

**Motion #4 - 2 - 2018** - To accept the Anti Harassment and Discrimination Policy as submitted. Moved by Commissioner Simms-Howell. Seconded by Commissioner Santiago. Motion carries.



Chair Ortiz proceeds to the Public Commentary.

**Public present:**

- Dr. Raúl Soto, ODE
- Caroline Filbrun, OCHLA
- Megan Honaker, OCHLA
- Jesse Dotson, OCHLA

**Motion #5 - 2 - 2018** - To open the floor to public commentary. Moved by Commissioner Florez. Seconded by Commissioner Molina. Motion carries.

Chair Ortiz invites Dr. Raúl Soto to address the Board. Dr. Soto states that the Superintendent of Public Instruction for the Department of Education is very interested in OCHLA’s continued work within the Latino community in regards to education. He informs the Board that the Commission has strong support from Department of Education in regards to Education World Café, Latino Education Summit, and Pipeline Project.

Chair Ortiz invites the remaining members of the public to provide brief introductions.

He then entertains a motion to adjourn.

**Motion #6 - 2 - 2018** - To adjourn meeting. Moved by Commissioner Florez. Seconded by Commissioner Torres. Motion carries.

Board meeting adjourned by Chair Ortiz at 10:18 a.m.

**Luis “Tony” Ortiz, Chair**

**Jose Feliciano Jr. , Secretary**

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**ADDENDUM TO MINUTES  
February 7, 2017  
Motions Carried**

<b><u>Motion #1 -2- 2018</u></b>	To approve the December 5, 2017 Board Meeting Minutes as submitted.
<b><u>Motion #2 -2- 2018</u></b>	To approve the December and January Monthly Reports as submitted.
<b><u>Motion #3 -2- 2018</u></b>	
<b><u>Motion #4 -2- 2018</u></b>	
<b><u>Motion #5 -2- 2018</u></b>	To open the floor to public commentary.
<b><u>Motion #6 -2- 2018</u></b>	To adjourn meeting.



**ADDENDUM TO MINUTES  
February 7, 2017**

**ATTACHMENTS**

DOCUMENT	AUTHOR
December and January 2017 Monthly Reports	Executive Director Cavanaugh
Grants Policies and Procedures	Executive Director Cavanaugh and AG Representative Katherine Mosca

