

## MINUTES OF THE BOARD MEETING October 7, 2016 Time: 1:30 p.m.

Holiday Inn Columbus Dwtm-Capitol Square  
Conference Room Salon C  
175 E. Town St., Columbus, OH 43215

**Luis "Tony" Ortiz**  
Chair  
Dayton

**Elizabeth Guzman-Bowman**  
Vice Chair  
Columbus

**Jose Feliciano Jr.**  
Secretary  
Aurora

**Michael Florez**, Vice Chair  
Cincinnati

**Mary Santiago**  
Lorain

**V. Anthony Simms-Howell**  
Cincinnati

**Emanuel Torres**  
Columbus

**Gregory Guzmán, PhD**  
Maumee

**Rev. Juan Rivera**  
Campbell

**Dan Molina**  
Loveland

**Rick Perales**  
State Representative  
District 73 ~ Greene County

**Dan Ramos**  
State Representative  
District 56 ~ Lorain County

**Gayle Manning**  
Senator  
District 13 ~ Huron & Lorain  
Counties

**Charleta Tavares**  
Senator

### Attendance

#### Commissioners - Present

Tony Ortiz—Chairman  
Michael Florez—Vice Chair  
Beth Guzman-Bowman  
Gregory Guzmán, PhD.  
Dan Molina  
Rev. Juan Rivera  
Mary Santiago  
V. Anthony Simms-Howell

#### Legislative Members - Present

Senator Gayle Manning

#### Commissioners - Absent

José Feliciano, Jr.—Secretary  
Emanuel Torres

#### Staff - Present

Lilleana Cavanaugh—Executive Director  
Lair Marin—Community Liaison  
Andrea Lewis—Public Policy Officer  
Georgina Alvarez—Organizations Development Officer  
Briana Black—Administrative Clerk

### Call to Order

Chair Ortiz calls meeting to order at 1:30 p.m. The Pledge of Allegiance to the Flag is recited.

### Call of the Roll

There are 8 Commissioners present, thus constituting quorum.

### Chair's Report

Chair Ortiz reminds the Members of the Board to complete their Ethics Training and that those whose terms are to end this year will need to submit their Board Member re-appointment applications.

### Approval of Minutes

Chair Ortiz presents previous meeting's Minutes to the board for review and approval.

**Motion #1 - 10 - 2016** - To approve the August 16, 2016 Board Meeting Minutes as submitted. Moved by Commissioner Santiago. Seconded by Commissioner Rivera. Motion carries.



## Agency Report

Chair Ortiz then hands the floor to Executive Director Lilleana Cavanaugh, she highlights three key items of business for the months of August and September.

First, Ms. Cavanaugh highlights the completion of the Ohio Latino Health Summit 2016 which took place at MetroHealth Systems hospital in August.

Second, she informs the Board that the Commission has been working very diligently throughout September to prepare for the 2016 Distinguished Hispanic Ohioan Awards Gala.

Third, Ms. Cavanaugh formally welcomes the Commission's AmeriCorps VISTA members, Jesse Dotson and Latisha Jeffrey, and briefly explains their roles.

Chair Ortiz opens the floor to questions in regards to the Executive Director's report. There are none.

Ms. Cavanaugh invites Public Policy Officer Andrea Lewis to provide the August and September reports for the Public Policy Center. Ms. Lewis has one key items of business.

Ms. Lewis presents the Public Policy Center's recent Latino Community Report, "Alone at the Border: Unaccompanied Children in Ohio." She provides a brief overview of the report's contents, and she explains the importance of collecting data and addressing this topic to bring awareness.

For more detail on the Public Policy Center update, please see the June and July Monthly Reports on OCHLA's website.

Chair Ortiz then opens the floor to questions in regards to the Public Policy Center update. There are six.

First, Chair Ortiz inquires about the distribution of the LCR Report. Ms. Lewis informs the Board that the report has been sent to the Governor's office, all members of the Ohio General Assembly, Senator Portman and Senator Brown's offices, as well as various community leaders. Chair Ortiz asks if it would be plausible to send the report out to Ohio's city mayors, to which Ms. Lewis agrees would be beneficial. Ms. Cavanaugh states that the report will also be shared with the Ohio Department of Health, the Ohio Civil Rights Commission, the Ohio Department of Mental Health and Addiction Services, as well as the Ohio Attorney General's Human Trafficking Commission. Ms. Lewis states that she will also be creating a press release to highlight the report, which will help to further disseminate this information and she also stresses the importance of sharing the report with the Ohio Department of Job and Family Services.

Second, Commissioner Florez suggests that this information be provided to job and family services institutions on a local level as well, as these establishments are responsible for completing background checks on unaccompanied children's potential sponsors. Florez also recommends sharing the report with local and county law en-



forcement, as they are one of the groups that may interact with these children.

Third, Commissioner Guzmán inquires what Senator Rob Portman's role is within the creation and dissemination of the report. Ms. Lewis states that Senator Portman was originally prompted to survey the issue due to the amount of human trafficking instances within Ohio, and he may be looking to make changes to the administrative process of resettlement for these children.

Fourth, Commissioner Santiago inquires if the Commission has more hard copies of the report and if its available electronically. Ms. Lewis confirms that the report is available in both formats and she will be sharing the electronic version with all Commissioners.

Fifth, Commissioner Rivera thanks Ms. Lewis for her research and reporting on this topic. He asks if there are any organizations apart from Su Casa in Cincinnati that are helping to serve unaccompanied children. Ms. Lewis informs him that there may be other organizations that do assist these children, but she can confirm that Su Casa has a very well organized model program for serving children in this particular circumstance.

Finally, Commissioner Rivera asks what the final goal is for assisting the unaccompanied children to which Ms. Lewis states that any policy reform or implementation to provide relief for these children will be carried out at the federal level.

Chair Ortiz asks if there are any more questions, and seeing none he invites Executive Director Cavanaugh to provide an update for the Latino Community Network. Ms. Cavanaugh has one item of business to report. She briefly reviews the 2016 Ohio Latino Health Summit Summary Report for the Board. Commissioner Guzman-Bowman comments with thanks in regards to the Commission's assistance with planning and implementing this event.

For more detail on the Latino Community Network update, please see August and September Monthly Reports on OCHLA's website.

Chair Ortiz opens the floor for questions about the Latino Community Network update. Seeing none, he invites Georgina Alvarez to provide the August and September report for the Organizations Development Center. She has no urgent business to report.

For more detail on the Organizations Development Center update, please see August and September Monthly Reports on OCHLA's website.

Chair Ortiz then presents the August and September Agency Report to the Board for approval and acceptance.

**Motion #2 - 10 - 2016** - To approve the August and September Monthly Reports as submitted. Moved by Commissioner Guzman-Bowman. Seconded by Commissioner Guzmán. Motion carries.

Chair Ortiz then proceeds to the next item of business, the Committee Reports.



### **Committee Reports**

There is no report for the Education Committee, therefore Chair Ortiz invites Commissioner Guzman-Bowman to provide an update for the Health and Wellness Committee. There is no business to report.

Chair Ortiz he invites Commissioner Santiago to provide an update for the Diversity and Inclusion Committee. There is no business to report.

Chair Ortiz invites Commissioner Feliciano to provide an update for the Civic Engagement Committee. There is no business to report.

Chair Ortiz opens the floor an update for the Workforce and Economic Development Committee. There is no business to report.

Chair Ortiz proceeds to the next item on the agenda, which is Old Business.

### **Old Business**

There is no old business to discuss. Chair Ortiz proceeds to the New Business.

### **New Business**

There are three items of business.

Commissioner Simms-Howell commences the Executive Board elections for the 40th Board of Commissioners for October 2016–September 2017. Mr. Simms-Howell presents the slate of nominees for the next Executive Board: Chairman, Tony Ortiz; Vice Chair, Elizabeth Guzman-Bowman; Secretary, José Feliciano, Jr. The Executive Board is voted in by unanimous consent of members present. Commissioners Feliciano and Torres were not present.

Chair Ortiz opens the floor for questions in regards to the Executive Board elections. There are none.

Chair Ortiz moves to the next item of New Business, in which Community Liaison Marin provides a brief update in regards to the Commissioners' role during the Distinguished Hispanic Ohioan Awards Gala that evening.

Chair Ortiz opens the floor for questions in regards to this update. There are none.

Chair Ortiz invites Executive Director Cavanaugh to share with the Board an upcoming event.

Ms. Cavanaugh briefly informs the Board on the upcoming Ohio Latino Leadership Conference which will take place at the University of Cincinnati on October 21st, 2016. She discusses the purpose of the event and objectives for they day's agenda.



Chair Ortiz asks if there are any more questions in regards to the Ohio Latino Leadership Conference, and seeing none he moves to the next item on the agenda, which is Public Commentary.

**Public present:**

- Jesse Dotson – OCHLA
- Latisha Jeffrey – OCHLA
- Dr. Raúl Soto – ODE

**Motion #3 - 10 - 2016** - To open the floor to public commentary. Moved by Commissioner Simms-Howell. Seconded by Commissioner Santiago. Motion carries.

Chair Ortiz hands the floor to Raúl Soto of the Ohio Department of Education. He comments on the recent meeting that the Commission held with Paolo DeMaria, the new Superintendent of Educational Instruction. He thanks the Commission for its work and states that DeMaria is interested in continuing the partnership between these two agencies.

Chair Ortiz opens the floor for discussion in regards to Mr. Soto's comments. There is one point of discussion.

Commissioner Simms-Howell provides a brief overview of his involvement in an ESSA (Every Student Succeeds Act) meeting he recently attended in Cincinnati, which Superintendent DeMaria did attend. He urges the Commission to disseminate more information on the ESSA survey that the Department of Education is holding, so that more members of the community will take the opportunity to respond. Chair Ortiz adds that the survey is also available in Spanish.

Chair Ortiz asks if there are any more questions in regards to Public Commentary or Commissioners' comments. There are none.

**Motion #4 - 10 - 2016** - To adjourn meeting. Moved by Commissioner Molina. Seconded by Commissioner Guzman-Bowman. Motion carries.

Board meeting adjourned by Chair Ortiz at 2:20 p.m.

Luis "Tony" Ortiz, Chair

Jose Feliciano Jr. , Secretary



**ADDENDUM TO MINUTES  
October 7, 2016  
Motions Carried**

<b><u>Motion #1 -10- 2016</u></b>	To approve the August 16, 2016 Board Meeting Minutes as submitted.
<b><u>Motion #2 -10- 2016</u></b>	To approve the August and September Monthly Reports as submitted.
<b><u>Motion #3 -10- 2016</u></b>	To open the floor to public commentary.
<b><u>Motion #4-10- 2016</u></b>	To adjourn meeting.



**ADDENDUM TO MINUTES  
October 7, 2016**

**ATTACHMENTS**

<b>DOCUMENT</b>	<b>AUTHOR</b>
August and September 2016 Monthly Reports	Executive Director Cavanaugh
Ohio Latino Health Summit 2016 Summary Report	Executive Director Cavanaugh

