

MINUTES OF THE BOARD MEETING

February 20, 2010

Courtyard Marriot, 35 W. Spring St, Columbus, OH - Scioto Room

Attendance

Commissioners - Present

Mary Santiago
Andres E. Gonzalez
Michael G. Florez
V. Anthony Simms-Howell
Isabel Frammer
Richard Romero
Baldemar Velásquez

Commissioners - Absent

Lupe Williams
Sonia Troche

Staff - Present

Lilleana Cavanaugh
Florentina Staigers
Lair Marin-Marcum

Call to Order

Chair Santiago called the meeting to order at 10:15 a.m.

Call of the Roll

There are 7 Commissioners present, constituting quorum.

Motion #1 - 2-2010 - To approve the November 24, 2009 and December 4, 2009 Minutes. Presented by Commissioner Gonzalez. Seconded by Commissioner Florez. Motion carried.



Chair's Report and Commentary

Committees

Chair Santiago proposes that each Commissioner indicate in which Committee they would like to work in. The Commission already has a Chair for the Workforce Investment Committee, which is Commissioner Troche, and for the Education Committee, which is Commissioner Gonzalez. She will continue been Chair of the Ohio Merging Diversity Committee. Commissioner Romero would like to be in the Ohio Merging Diversity Committee. Commissioner Framer is asked to be in Workforce Investment Committee. Commissioner Framer responds that she would like to become more familiarized with the Commission first before deciding. Commissioner Gonzalez recommends that Immigration should be part of this committee and to be studied further.

Financial Report

Commissioner Simms-Howell gives a Financial Report update and commended the presentation that Fiscal Officer John Cunningham made to the Commissioners on the February 19th Board Meeting.

Ethics Financial Disclosure Report

Chair Santiago emphasizes the importance of sending the Ethics Financial Disclosure Forms in on time before April 15th, and informing the Commission when it has been filed.

Directors' Report

Director Cavanaugh states that the Director's Report was been submitted via e-mail to all Commissioners an that in February 19th a summary of highlights on the Director's Report was presented.

Motion #2 - 02-2010 - To accept the Director's Report. Presented by Commissioner Simms-Howell. Seconded by Commissioner Florez. Motion carried.

Annual Reports

Director Cavanaugh explains that the Commissioners have received a hard copy of the Executive letter and feature Story of the 2009 Report. All the Annual Reports of 2006, 2007 and 2008 have also been e-mail to the Commissioners for their review.

Motion #3 - 02-2010 - Commissioner Simms-Howell motions to accept all the Annual Reports 2006, 2007, 2008 and 2009 with the necessary changes planned for February 26, 2010 and give Chair Santiago the authority to present it. Commissioner Gonzalez seconds. Motion carried.



Contingency of Operations Plan

The Contingency of Operations Plan is presented by Director Cavanaugh.

Public Records Requests Guideline

Director Cavanaugh gives an update on the guidelines for Public Records Requests. Commissioner Florez recommends that every time a Public records request is made that a consultation be made to the Attorney General Richard Jones to make sure we are in compliance.

Media Policy

Director Cavanaugh explains the Media Policy Guidelines to Commissioners

Motion #4 - 02-2010 - To approve the Contingency of Operations Plan, Public Records Requests guidelines and Media Policy. Presented by Commissioner Romero. Seconded by Commissioner Gonzalez. Motion carried.

NEW BUSINESS

United States Council on Latino Affairs

Policy Director Tina Staigers informs that our Commission has partnered with other Latino Affairs Commissions throughout the Nation. There are 20 States that came under that umbrella called the United States Council on Latino Affairs. USHLI has been the facilitator. Director Cavanaugh has been named Policy Chair because of the Commission's work here in Ohio. As part of this council they have decided to issue some joint statements as a Council. Board approval is needed for these Statements. The three Statements of their initiatives on Census, Education and Immigration were presented to the Commissioners and approval is requested for the name of the Commission to be added. These Statements are as follows:

- 1) Call for National Education Agenda to address Achievement Gap Impacting Hispanic Americans.
- 2) Call for Action on Comprehensive Immigration Reform
- 3) Call for Action on the 2010 Decennial Census

Recommendations, questions and discussion takes place.

Motion #5 - 02-2010 - To approve and add the Ohio Latino Affairs Commission signature to the three United States Council on Latino Affairs Statements. Motion presented by Commissioner Romero. Seconded by Commissioner Florez. Motion carried.



OLD BUSINESS

Executive Directors Transition Process

Director Cavanaugh confirms that Transition process was completed.

Kent State Certificate

Commissioner Romero requests a Certificate of Achievement request. Director Cavanaugh requests Commissioner Romero to send information in order to issue certificate.

SB35 & SB150

Policy Director Staigers gives update of the two bills and the hearings.

Sunset Review

Director gives a report on the Sunset review hearing and confirms that it went very well.

Audit Report

Chair Santiago states that the audit report went well and asks that Director Cavanaugh please send out the report again.

New Commission Meeting format

Director Cavanaugh presents a draft of the suggested new Commission meeting format for approval.

Commissioner Board Meeting Calendar for 2010-2011

Director Cavanaugh presents a draft of the suggested Board Meeting Calendar for 2010-2011 for review.

Commissioner Romero proposed to move the meeting dates to Tuesdays when Legislators are in Columbus instead of having them on Fridays.

Chair Santiago request this change be made to the Calendar and asks for a revised calendar to be presented for later approval to Commissioners.



Public Commentary

None

Adjournment

Chair Santiago states that the next meeting will be March 26.

Motion #6 - 02-2010— To adjourn the meeting. Presented by Commissioner Florez. Seconded by Commissioner Simms-Howell. Motion carried.

Chair Santiago adjourned the meeting at 11:30 a.m.

Mary Santiago, Chair

Michael G. Florez, Secretary



**ADDENDUM TO MINUTES
February 20, 2010**

Motions Carried

Motion #1 - 02-2010	To approve the November 24, 2009 and December 4, 2009 Minutes.
Motion #2 - 02-2010	To accept the Directors' Report.
Motion #3 - 02-2010	To accept Annual Reports 2006, 2007, 2008 and 2009 with the necessary changes planned for February 26, 2010 and give Chair Santiago the authority to present it.
Motion #4 - 02-2010	To approve the Contingency of Operations Plan, Public Records Requests guidelines and Media Policy.
Motion #5 - 02-2010	To approve and add the Ohio Latino Affairs Commission signature to the three United States Council on Latino Affairs Statements.
Motion #6 - 02-2010	To adjourn the meeting.

